

Call for Expressions of Interest

Consultant to guide the Redesign of the YSAFE Podcast and Delivery of Podcast Training

Background

The International Planned Parenthood Federation (IPPF) is a global service provider and a leading advocate of sexual and reproductive health and rights for all. We are a worldwide movement of national organizations working with and for communities and individuals. IPPF European Network (IPPF EN) is one of the IPPF's six regional networks. IPPF EN is a membership-based organization working in over 40 countries across Europe and Central Asia. Our mission is to lead a locally owned, globally connected civil society movement that provides and enables services and champions sexual and reproductive health and rights (SRHR) for all, especially the underserved.

Our work under the CERV programme contributes to increasing engagement and mobilisation for gender equality and women's rights and countering backlash, increasing access to Gender Transformative Sex and Relationship Education (GTSRE), and strengthening the technical and organisational capacity of our network.

YSAFE is the youth network of IPPF EN, bringing together young people across Europe and Central Asia to advocate for sexual and reproductive health and rights. One of YSAFE's key communications initiatives is the podcast *Sex Positivitea*, a youth-led space for conversations on SRHR, activism, and lived experiences.

As the network evolves, YSAFE would like to refresh the podcast format and strengthen the skills of young members to take ownership of podcast production going forward. We are therefore looking for a consultant to support a podcast revamp and to design and deliver a practical, hands-on training for YSAFE members.

Purpose of the Consultancy

The consultant will support YSAFE to rethink and refresh the podcast format and production approach equip young people with skills in podcast creation, storytelling, and editing and support the launch of a new podcast season that is youth led and sustainable



Scope of Work

The consultant will be expected to carry out the following tasks.

1. Podcast Review and Revamp Proposal

- Listen to selected past episodes of the YSAFE podcast
- Review existing format, tone, and production approach
- Take into account feedback collected from YSAFE members
- Develop a short proposal outlining recommendations for refreshing and improving the podcast, including content, structure, and workflow.

2. Training Design and Delivery

- Design and deliver an in person 2-day training focused on podcast creation. Training should be participatory, practical, and adapted to young activists.
- Core topics should include
- Scripting and storytelling
- Interviewing and engagement
- Basic recording and editing
- Audience engagement and promotion
- Support participants to record podcast content during the training
- Create a toolkit/short explanatory video for future volunteers

3. Budget

The total budget for this consultancy is 4200 euros.

Profile of Consultant

We are looking for a consultant **based in an EU country** who has

- demonstrated experience designing and delivering trainings,
- solid experience in podcast production, and editing with examples of previous work
- experience working with youth or participatory groups
- familiarity with SRHRJ topics and alignment with YSAFE values, including inclusion, feminism, and youth leadership

Experience working with civil society or activist networks is considered an asset.



Duration and Timing

Consultancy period: March to June 2026

In person training delivered in April in Brussels tentative dates **17-18-19 of April 2026**

What to Submit

Interested consultants are invited to submit.

- A short expression of interest, maximum 1 page, including
 - Location
 - Relevant experience
 - Motivation to work with YSAFE and IPPF EN
 - Links or examples of previous podcast or audio work
 - Overview of relevant training delivery
- A proposed allocation of the six working days between March and April, mentioning daily fee and outlining how time would be divided between podcast review, preparation, training delivery, and follow up
- The financial quote should be provided in a table following the format below:

Type of costs/ Budget line (e.g. daily fee)	Number of units	Unit value (excluding VAT)	Total line value (Excluding VAT)	VAT as per the current rate applicable	TOTAL FEE
	(A)	(B)	(C)=(A)*(B)	(D)=...%*(C)	(E)=(C)+(D)
OVERALL TOTAL FEE					
I am: <ul style="list-style-type: none"> ● a VAT Payer, and my VAT number is: ● not a VAT Payer and: <ul style="list-style-type: none"> ○ the reason for VAT exemptions is (according to country legislation in which you are registered for fiscal purposes): ○ My fiscal identification number (e.g. company number) is: 					



Selection Process

- Expressions of interest will be reviewed by IPPF EN and the YSAFE Steering Committee
- Shortlisted candidates may be contacted for a short conversation
- One consultant will be selected and contracted

How to Apply

Please send your expression of interest by email with the subject line “ **EOI Podcast Consultant YSAFE**”

Applications should be sent to ysafe@ippf.org

Deadline for submission: 5th of March 2026

Values and Safeguarding

YSAFE and IPPF EN are committed to gender equality, non discrimination, and safeguarding. The selected consultant will be expected to work in line with these principles.

